

It complies with the European Charter for Researchers and the code of conduct for the recruitment of researchers

The European Social Fund will co-finance partly the contracts formalized from this call within the Axis 1 Thematic Objective 8 "Promotion of employment and labour mobility", for the period 2014-2020

Call for hiring a Support Technician to the management and coordination of research projects and transfer of results

Ref: TA 2019-01

FUNDACIÓN IMDEA AGUA
Avda. Punto Com, 2
28805 Alcalá de Henares (Madrid), Spain

IMDEA Water is a non-profit research Institute, promoted by the Community of Madrid, to carry out research in water technologies. This Institute is part of the IMDEA net, new institutional framework that combines support from both public and private sector and harmonizes the research with market demand, strengthening the presence of the private sector in science.

The position

This call is to cover a technician position to support projects management activities at IMDEA Water Foundation, joining to the R&D Management Unit.

The selected candidate will be offered a full-time indefinite employment contract (37.5 hours / week)

Annual indicative gross salary: 23.000 - 26.000 Euros.

The work to be performed will be:

- Surveillance of competitive calls for funding of research projects.
- Advice to researchers in the search of funding and partnerships.
- Support during the preparation, presentation and technical management of projects. Monitoring and coordination of technical justifications. Support in the dissemination of results.
- Update and dissemination of the scientific-technological offer of IMDEA Water. Support technology transfer and networking activities.
- Coordination of conferences and other R&D activities, as well as outreach to society.
- Support in the management of industrial and intellectual property.

The incorporation of the candidate is expected to be in **May 2019**.

Prerequisites

Candidates must satisfy the following requirements:

- Graduated with a bachelor or graduated degree. Candidates with a graduated degree must also have a master's degree. All the candidates must have the respective degrees on the closing date of this call.
- Experience of at least five years in the work to be done.
- Experience in the management of European projects

Selection criteria

- Curriculum Vitae.
- Adjustment of training and experience of the candidate to the required profile.

Those candidates who have the best profile could be called for an interview.

Documents to present

Candidates must present the following information:

- Curriculum Vitae in Spanish or English.
- Certificate of academic title
- A cover letter presenting his/her candidacy and merits, and including his/her personal motivation (in Spanish or English).

Instructions to apply

Applications and the associated documents must be sent by e-mail to oferta.agua@imdea.org indicating the reference of the position in the subject (Ref. TA 2019-01).

Only applications that include all required documentation indicated in this section, submitted electronically by e-mail and within the deadline specified in the "Deadline" section will be taken into consideration

Deadline

The deadline for submission of applications is **April 21, 2019**.

Applications received by other way than that specified in this call, after the deadline or incomplete will be rejected automatically.

Workplace

The workplace is at the IMDEA Water Foundation: Avda. Punto Com, 2 - 28805 Alcala de Henares, Madrid.

Resolution

Final decisions will be personally communicated by e-mail to all the candidates.

Personal data protection

Who processes your data? Fundación IMDEA Agua, based at Avenida Punto Com, nº2 - 28805 Madrid, Spain. You may contact the person (data protection delegate) in charge of protecting data at datos.agua@imdea.org

For what purpose? To study your candidacy during the selection process you have opted for.

Why can it do this? Because sending an application implies providing us with your consent to process your data for the intended purposes.

Who else has access to your data? No data are handed to third parties. Candidacies are assessed by a Selection Committee in which different institutions linked to IMDEA AGUA participate.

What rights do you have and where can you request them? Access to, rectify, eliminate, oppose and limit data processing at the above address by sending a copy of your identity. Presenting a claim with the Spanish Data Protection Agency (AEPD).

How long are data kept? If you participate in a selection process, the result will form part of your file held at the Fundación if you are selected, but will be eliminated after 3 years otherwise.